



Rockford Metropolitan Agency For Planning

**RMAP Mobility Subcommittee  
Meeting Minutes  
Tuesday, April 9, 2013  
RMTD East Side Transfer Center  
725 North Lyford Road  
Rockford, IL 61107**

**ATTENDEES:** Chairman Steve Haight; Joe Fortmann, Boone County Council on Aging; Fred Franck, Linda Sheridan, Illinois Growth Enterprises; Rhonda Barrigas-West, RAMP; Rick McVinnie, Lisa Brown, Denny Hendricks, Paula Hughes, RMTD; Mike Williams, RRTC; Bob Soltau, SLATS; John Strandin, WIB; Cheryl Thogerson, Wesley Willows; Tom Mellinger, Lifescape; Ken Terrinoni, Boone County; Virgil Totpfer, Fish-Abled Foundation; Jon Paul Diipla, Colleen Hoesly, Christina Washington, RMAP.

**OTHERS PRESENT:** Matt Cerutti, Citizen

- 1. CALL TO ORDER:** Chairman Haight called the meeting to order at 10:02 a.m.
- 2. INTRODUCTIONS:** Attendees introduced themselves.
- 3. APPROVAL OF AGENDA:** Chairman Haight entertains a motion to approve the agenda. 1st Motion moved by Mr. Joe Fortmann, Boone County Council on Aging; seconded by Ms. Rhonda Barrigas-West, RAMP. Motion carried.
- 4. APPROVAL OF THE 3/12/13 MOBILITY SUBCOMMITTEE MEETING MINUTES:** Chairman Haight entertained a motion to approve the March 12, 2013 minutes. Motion was made by Mr. Fred Franck, Barbara Olson Center; seconded by Mr. Ken Terrinoni, Boone County. Motion carried.
- 5. JARC/NEW FREEDOM CALL FOR PROJECTS:** Mr. Diipla stated that a call for projects was published to use the remainder of the FY12 for JARC and New Freedom Funds that the region receives. This is the last of the SAFETEA-LU money which was provided by the previous transportation bill. Mr. Diipla referred to the Project Summary sheet and outlined the projects that were applied for, as follows:

**NEW FREEDOM**

RMTD applied for \$96,522.00 for Same Day Paratransit Service (Operational 50/50).

## JARC

RMTD applied for \$143,942 for Fixed Route Bus Service to Belvidere (Operational 50/50).

RMTD applied for \$143,942 for New ESTC Route (Operational 50/50).

(Note: only one project to be selected from the above for FY12 funding)

Mr. Diipla stated that we will be looking for a recommendation of the projects and selection by the Mobility Subcommittee; we will then take the recommendations to our Technical Committee for recommendation for Policy which would then adopt the project funds to be programmed. An amendment to the TIP would then be made. Mr. Diipla opened up the floor for discussion.

Ms. Hughes stated that through the RMTD Route Study it has been determined that RMTD needs to add an additional route out of the East Side Transfer Center. Ms. Hughes stated the funds for the Fixed Belvidere Route would run through March/May 2015. Ms. Hughes stated that RMTD is looking to use the FY13 funds to be used for the start-up of the ESTC Route.

Mr. McVinnie stated that RMTD is scheduled to meet with Boone County/City of Belvidere officials tomorrow night to further discuss the continuation of the Fixed Route Belvidere Service. Hopefully once elections are over and a new Mayor for the City of Belvidere is chosen we will know more on the administration's plans for transit in Belvidere.

Members had a brief discussion on the applications that were received.

Chairman Haight stated that members need to vote on each of the projects at today's meeting.

Chairman Haight entertained a motion to approve the New Freedom project funds for continuation of RMTD's Same Day Paratransit Service. First motion was made by Mr. Williams, RRTC and second motion was made by Ms. Barrigas-West, RAMP.

Chairman Haight entertains a motion to approve the JARC project funds for RMTD's Fixed Route to Belvidere and the new ESTC Route. First motion was made by Mr. Fortmann, BCCA and second motion was made by Ms. Barriages-West, RAMP.

Mr. Terrinoni voiced some concerns regarding the future funding of the Fixed Route to Belvidere and asked that he be allowed to abstain from voting. Mr. McVinnie stated that RMTD would also abstain from voting.

Members discussed the concerns regarding the Fixed Route to Belvidere. Current FY12 funding would only be available to fund one of the proposed JARC projects brought forth by RMTD.

Because of the concerns for funding, it was suggested that both projects be tabled until the next meeting. By then RMTD will have met with the Boone County and the City of Belvidere officials and might have a better idea on how both municipalities would like to proceed with transit.

Chairman Haight entertained a motion to layover the JARC projects until the next Mobility Subcommittee meeting. All members agreed and projects are tabled and motions are rescinded.

**6. SELECTION OF VICE-CHAIR:**

Chairman Haight stated that a Vice-Chair needs to be selected and asked if there was anyone interested in serving in this position.

Ms. Brown, RMTD motions to nominate Ms. Barrigas-West as Vice-Chair, Mr. Franck, Barbara Olson seconds the motion. Chairman Haight asked if there was any discussion, none given. Chairman asked all those in favor of nominating Ms. Barrigas-West signify by saying Aye; all members unanimously approved.

Chairman Haight stated that he closes the nominations.

Chairman Haight stated that members will now vote on approving Ms. Barrigas-West as Vice-Chair.

Chairman Haight entertained a motion to approve Ms. Barrigas-West as Vice-Chair. First motion was made by Mr. McVinnie, RMTD and second motion was made by Mr. Franck, Barbara Olson. Motion approved.

**7. SECTION 5310 GRANT PROCESS (CONSOLIDATED VEHICLE PROCUREMENT PROGRAM):** Mr.

Mr. Diipla stated that IDOT-DPIT released the CY2013 5310 applications. Applications are open to non-profit organizations. Applications were recently emailed out to Mobility Subcommittee members. Applications are due into IDOT- DPIT by June 7, 2013 no later than 4:30p.m. For any questions or assistance needed, members can contact Mr. Diipla at RMAP.

Mr. Diipla stated that applications are *due to RMAP no later than May 8, 2013 by 5:00p.m.*

RMAP will review applications and provide a summary sheet to the Mobility Subcommittee at their May 2013 meeting. A recommendation from Mobility Subcommittee will then be made to than transmit these applications down to IDOT-DPIT. IDOT-DPIT will be reviewing, scoring and awarding the vehicles. Mr. Diipla asked if there were any members interested in submitting applications.

Fish-Abled indicated that they will not be applying since they were able to work out an agreement with RMTD to provide transportation for Fish-Abled events twelve (12) times a year.

Barbara Olson and Wesley Willows are planning on submitting an application. BCCA is reviewing on whether to submit an application.

**8. DISCUSSION:**

Mr. Williams stated that Boone/Winnebago Workforce Investment Board is changing its name since Stephenson County has been added to their region. Effective date of merger for Boone/Winnebago/Stephenson County is July 1, 2013. Mr. Williams stated that for transportation services, RRTC will also be working with clients in Stephenson County. Mr. Williams asked if there were any limitations regarding the vehicles they will be receiving since they indicated in their initial application that they would be servicing Boone/Winnebago Counties.

Ms. Hughes suggested that RRTC notify the State of their service boundary expansion.

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Mr. Diipla also stated it would be a good idea for RRTC to notify the State of the changes to transportation services to include Stephenson County. Mr. Diipla stated he should talk to Mr. Jacob Matsen, IDOT HSTP Coordinator for Regions 1 & 3 (rural) and suggested he attend the next NCICG Transportation-HSTP meeting.

Mr. Soltau stated that the next NCICG Transportation-HSTP meeting is scheduled for May 16, 2013 at 10:00a.m. and held at the Freeport Public Library.

**9. COMMUNICATIONS:**

None.

**10. PROGRESS REPORTS:**

**10.01 MAP-21:**

No report.

**10.02 RMTD Comprehensive Transit Analysis:**

Ms. Hughes stated it is being finished up in house and the routes will start in the fall mark up.

**11. ADJOURNMENT:** Chairman Haight entertained a motion to adjourn the April 9, 2013 meeting. Motion by Mr. Joe Fortmann, Boone County Council on Aging and second motion by Ms. Rhonda Barrigas-West, RAMP; meeting adjourned at 10:47 a.m.