



Rockford Metropolitan Agency For Planning

**RMAP Mobility Subcommittee
Meeting Minutes
Tuesday, April 8, 2014
RMTD East Side Transfer Center
725 North Lyford Road
Rockford, IL 61107**

ATTENDEES: Chairman Steve Haight; Jacob Matsen, NCICG; Rhonda West, RAMP; Lisa Brown, Dennis Hendricks, Paula Hughes, RMTD; Janna Bailey, Wesley Willows; ; John Harker, Fish-Abled Foundation; Jon Paul Diipla, Colleen Hoesly, Christina Washington, RMAP.

OTHERS PRESENT: Matt Cerutti, Citizen

- 1. CALL TO ORDER:** Chairman Haight called the meeting to order at 10:03 a.m.
- 2. INTRODUCTIONS:** Attendees introduced themselves.
- 3. APPROVAL OF AGENDA:** Chairman Haight entertains a motion to approve the agenda. 1st Motion moved by Ms. Lisa Brown, RMTD; seconded by Ms. Rhonda West, RAMP. Motion carried.
- 4. APPROVAL OF THE 3/11/14 MOBILITY SUBCOMMITTEE MEETING MINUTES:**
Chairman Haight entertained a motion to approve the March 11, 2014 minutes.
Motion was made by Ms. Lisa Brown, RMTD; seconded by Ms. Rhonda West, RAMP. Motion carried.
- 5. IDOT 5310 APPLICATION PROCESS (CONSOLIDATED VEHICLE PROCUREMENT PROGRAM):**
Mr. Diipla stated that he wanted to clarify some questions that came up at last month's meeting. At our last meeting Mr. Diipla informed Mobility Subcommittee members that IDOT had released the statewide Section 5310 application for CY-2014 Call for Projects. A couple questions have come up since the Rockford Urbanized Area received a direct allocation through MAP-21. Mr. Diipla stated that he contacted Mr. Mike Healy, IDOT and he explained for this round, interested parties within the TMAs are also able to apply for the statewide pool that is available. It was recommended for the local funds RMAP/RMTD receives for the region that we wait until award determination has been made for the CY-2014 IDOT applications and then proceed forward with an application process that we derive locally. The smoothest way to this locally is to adopt the IDOT application by the RMAP Mobility Subcommittee and then make modifications as necessary.

Mr. Diipla stated that the applications are due to Mr. Mike Healy, IDOT by May 30, 2014. Mr. Diipla had proposed at the last meeting that complete applications be forwarded to him by April 30, 2014; however in speaking with Mr. Healy he stated that was not necessarily needed.

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Illinois Department of Transportation,
Region 2

Mr. Diipla stated he is requesting a synopsis of the application that would be forwarded to Mr. Mike Healy, IDOT so that at the May RMAP Mobility Subcommittee meeting we can discuss the projects and make the recommendation to forward those applications to IDOT. For this time around IDOT has pushed the submittal of the application through electronic means so when applications are submitted to Mr. Healy, IDOT please cc Mr. Diipla. Mr. Diipla will review the applications and let the applicants know if there are any corrections that need to be made in their application.

Mr. Diipla stated that in previous application cycles there will be a board resolution needed also a public notice that has to go out prior to applying as well as contacting other 5310 eligible agencies within the region.

A brief discussion took place among members regarding the states available funds and the application process and the RMAP direct allocated funds and the application process.

6. DISCUSSION:

RMTD RIDERSHIP

Ms. Brown indicated that ridership has been down during the winter months. Mr. Hendricks stated paratransit ridership has really picked up.

7. COMMUNICATIONS:

ILLINOIS APA STATE SECTION SPRING CONFERENCE

Mr. Diipla stated that the Illinois APA State Section Spring Conference is scheduled for April 10-11, 2014 and held at the Radisson Hotel & Conference Center in Rockford. Registration is available on the Rockford Chamber of Commerce's website or on site the day of the conference and the cost for the two days is \$80.00.

8. PROGRESS REPORTS:

8.01 MAP-21:

Mr. Diipla stated that he would like to discuss 5307 which is the urbanized area formula funds. As stated at the last meeting, the Governor submitted the letter to FTA however there was a discrepancy and the letter was rejected. In order to move forward, FTA is looking for some of the requirements established in their new circular that was released in January. That includes a letter from the agency requesting designated recipient status. RMTD will need to put together a letter submitting that. A resolution from the MPO stating that they concur with that selection will also need to be provided to the Governor's office and then that information will be submitted to FTA by the Governor's office.

9. ADJOURNMENT: Chairman Haight entertained a motion to adjourn the April 8, 2014 meeting. Motion by Ms. Paula Hughes, RMTD and second motion by Ms. Rhonda West, RAMP, the meeting adjourned at 10:30 a.m.