



Rockford Metropolitan Agency For Planning

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**RMAP Mobility Subcommittee
Meeting Minutes
Tuesday, May 13, 2014
RMTD East Side Transfer Center
725 North Lyford Road
Rockford, IL 61107**

ATTENDEES: Chairman Steve Haight; Mayor Mike Chamberlain, City of Belvidere; Dennis McCann, Barbara Olson; Lisa Brown, Paula Hughes, RMTD; Janna Bailey, Wesley Willows; Justin Miller, Boone County; Jon Paul Diipla, Colin Belle, Christina Washington, RMAP.

OTHERS PRESENT: Matt Cerutti, Citizen

1. **CALL TO ORDER:** Chairman Haight called the meeting to order at 10:04 a.m.
2. **INTRODUCTIONS:** Attendees introduced themselves.
3. **APPROVAL OF AGENDA:** Chairman Haight entertains a motion to approve the agenda. First Motion moved by Mayor Mike Chamberlain, City of Belvidere; seconded by Mr. Dennis McCann, Barbara Olson. Motion carried.
4. **APPROVAL OF THE 4/08/14 MOBILITY SUBCOMMITTEE MEETING MINUTES:**
Chairman Haight entertained a motion to approve the April 8, 2014 minutes. Motion was made by Ms. Lisa Brown, RMTD; seconded by Mr. Dennis McCann, Barbara Olson. Motion carried.
5. **IDOT 5310 APPLICATION PROCESS (CONSOLIDATED VEHICLE PROCUREMENT PROGRAM):**
Mr. Diipla stated that IDOT released their CY14 5310 application – funding for the purchase of vehicles. This time around any interested parties was able to apply. There are three (3) applications submitted:
 1. Barbara Olson Center of Hope – requesting one (1) super medium-duty paratransit vehicle.
 2. RMTD – requesting twelve (12) medium-duty paratransit vehicles and two (2) super-medium duty paratransit vehicles.
 3. Wesley Willows – requesting one (1) mini-van with an accessible ramp.A brief discussion took place among members as each applicant provided a brief summary on the application they submitted.

Chairman Haight entertained a motion to approve all three (3) applications. First motion was made by Mayor Mike Chamberlain, City of Belvidere; second motion was made by Ms. Lisa Brown, RMTD. Motion approved unanimously.

Mr. Diipla stated that applications are due by May 30, 2014 and once he reviews the applications he will craft a letter to Mike Healy, IDOT DPIT and will submit that letter along with the applications.

6. DISCUSSION:

RMTD CITY LOOP ROUTE

Mr. Brown stated that RMTD has monitored the new routes that were implemented in December-2013 and RMTD has learned that the City Loop Route is awfully tight for the drivers and many riders are missing their connections. Effective June 9, 2014 RMTD will be making the City Loops a two hour headway. The North Main Route has been eliminated and added to the City Loop Route.

AMTRAK / PARKING

Mayor Chamberlain asked what the capacity is for RMTD's Eastside Transfer Center? Due to limited parking at the 7th Street Depot in Belvidere, Mayor Chamberlain stated that it might be a good idea to look at parking at RMTD Eastside Transfer Center and then take a bus to the train station in Belvidere. Mayor Chamberlain stated that it will help establish precedence for combining our transportation modes with a look at the future and how we can expedite moving people to their destination. A brief discussion took place among members and concluded that this was a good idea and would research further. Chairman Haight asked Mr. Diipla to discuss with the RMAP Technical Committee.

7. COMMUNICATIONS:

TIP FY2015-2017

Mr. Diipla stated that RMAP is in the process of updating FY2015-2017 Transportation Improvement Program. Mr. Diipla stated that most agencies have contacted him if they receive 5310 vehicles in the past and he will be contacting them in the next few weeks if he has any questions. The draft TIP FY2015-2017 is anticipated to be presented to the RMAP Technical Committee at their June 19, 2014 meeting and possible adoption at the RMAP's Policy Committee July meeting.

RMAP 50TH ANNIVERSARY LUNCHEON

Mr. Diipla stated that RMAP is celebrating their 50th Anniversary with a luncheon directly after the May 22, 2014 Technical Committee meeting and it will be held at the Regional Design Center (315 N. Main Street).

RMTD GOLF OUTING

Ms. Brown stated that the 2014 RMTD Golf outing is scheduled for August 1, 2014.

8. PROGRESS REPORTS:

8.01 MAP-21:

Mr. Diipla stated that USDOT, FHWA & FTA have released the FY15 Planning Emphasis Areas.

- **MAP-21 Implementation** – Transition to Performance Based Planning and Programming.
- **Models of Regional Planning Cooperation** – Promote cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning.
- **Ladders of Opportunity** – Access to essential services – as part of the transportation planning process, identify transportation connectivity gaps in access to essential services.

9. ADJOURNMENT: Chairman Haight entertained a motion to adjourn the May 13, 2014 meeting. Motion by Mayor Mike Chamberlain, City of Belvidere and second motion by Mr. Dennis McCann, Barbara Olson, meeting adjourned at 10:38 a.m.

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