

RMAP

Rockford Metropolitan Agency for Planning

City of Rockford, Public Works Department
425 East State Street, Rockford, IL 61104

www.rockfordil.gov/government/works/index.cfm?section=planning&id=977

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RMAP Mobility Subcommittee Meeting Minutes Tuesday, November 12, 2008 YWCA 4990 E. State Street Rockford, IL 61108

ATTENDEES: Steve Haight, Careers, Etc.; Lisa Brown, RMTD; Paula Hughes, RMTD; Jon Paul Diipla, RMAP; Mike Maddox, RMAP; Michael Hren, RMAP; Mary Swanson, RMAP.

- 1. Call to Order:** Chairman Steve Haight called the meeting to order at 10:10 a.m.
- 2. Introductions:** Michael Hren was introduced, the new planner for RMAP.
- 3. Approval of Agenda:** Motion by Chairman Haight to approve the agenda, moved by Ms. Brown, RMTD, seconded by Ms. Hughes, RMTD. The agenda was unanimously approved.
- 4. Approval of the 10/14/08 Mobility Subcommittee Meeting Minutes:** Motion by Chairman Haight to approve the minutes. Motion by Ms. Brown, RMTD to approve the minutes, seconded by Ms. Hughes, RMTD. The minutes were unanimously approved.
- 5. RMAP Human Services Transportation Plan (HSTP):** An updated, draft of the document was handed out. Included in this draft copy is the needs and gaps portion of the HSTP. The public comment period will *tentatively* be from November 19th to December 19th, 2008. There will be a call for projects during this timeframe also. This document will need to go before both the RMAP Technical and Policy committees so the projected deadline for completion is January 25, 2009. Mr. Diipla will e-mail this draft to the members of the Subcommittee, which are not present today.

Mr. Diipla needs updates on the RMTD projects from the initial version of the HSTP and asked for them to double check and verify the projects. He would also like to include any paratransit needs and to make him aware of any additions. Ms. Hughes will do this checking and report back to Mr. Diipla.

Mr. Haight stated he is working on getting representation from the Homeless Task Force on the subcommittee. He will work with the City's HS department to forward this information to the Task Force.

6. **Discussion:** Mr. Haight asked RMTD the status if ridership with the drop in fuel prices and if they have been gauging this. Ms. Brown reported that the numbers for September riders is up, but that the trend usually is when the economy is down, ridership usually is down also. The numbers for October should be available by the end of November. Ms. Brown also mentioned the success of the senior free ride program.

7. **Communications:** No communications submitted.

8. **Progress Reports:**

RMAP Federal Certification Status: The Management and Operations document in its draft form will be available for public review. This is the final document needed to have full certification. The Management and Operations portion needs to be completed by January 1, 2009. It is unknown how long it will take the Federal agencies to review it.

RMAP TIP for FY 2009-FY 2012: RMAP staff will be presenting the draft document to the Technical Committee this month.

Transit Funding Agreement between RMAP, RMTD, City of Belvidere/County of Boone: RMTD is moving this forwards and Ms. Hughes has been working with Boone County. Targeted completion date is June of 2009.

Ms. Hughes mentioned that RMTD is out for bid for a new vehicle. Once the equal process has it approval, the bids will be opened in December. There are 3 or 4 companies bidding, with one bidding from Kankakee.

Ms. Brown stated RMTD has not received grant dollars for the second quarter from the State which could cause a cut in services due to this deficit.

Mr. Haight commented that many non-profit organizations are feeling the affect from the lack of funds. Ms. Hughes mentioned that organization such as RMTD are honoring their part of the agreement but the State is not giving back their portion.

9. **Adjournment:** Chairman Haight entertained a motion to adjourn, moved and seconded. Motion unanimously approved. Meeting adjourned at 10:29 a.m.