



Rockford Metropolitan Agency For Planning

**RMAP Mobility Subcommittee  
Meeting Minutes  
Tuesday, November 13, 2012  
RMTD East Side Transfer Center  
725 North Lyford Road  
Rockford, IL 61107**

**ATTENDEES:** Chair Steve Haight, PLES; John Slattengren, Boone County Council on Aging; Fred Franck, Barbara Olson; John Strandin, WIB; Rebecca Maggio, RAMP; Jon Paul Diipla, Christina Washington, Colleen Hoesly, Colin Belle, RMAP; Lisa Brown, RMTD; Bob Soltau, SLATS; Jacob Matsen, NCICG; Mike Williams, Rock River Training; Thomas Caldwell, IDOT Urban Program Planning.

**OTHERS PRESENT:** None

- 1. CALL TO ORDER:** Chair Haight called the meeting to order at 10:08 a.m.
- 2. INTRODUCTIONS:** Attendees introduced themselves.
- 3. APPROVAL OF AGENDA:** Chair Haight entertains a motion to approve the agenda. 1st Motion moved by Mr. John Slattengren, Boone County Council on Aging; seconded by Mr. John Strandin, WIB. Motion carried.
- 4. APPROVAL OF THE 9/11/12 MOBILITY SUBCOMMITTEE MEETING MINUTES:**  
Chair Haight entertained a motion to approve the September 11, 2012 minutes.  
Motion was made by Mr. Mike Williams, RRTC; seconded by Mr. Fred Franck, Barbara Olson. Motion carried.
- 5. MEMORANDUM OF UNDERSTANDING FOR COOPERATIVE TRANSPORTATION PLANNING (RMAP/RMTD/RRTC) – RESOLUTION 2012-13:**  
Mr. Diipla stated that a draft copy of the Memorandum of Understanding for Cooperative Transportation Planning document and a draft copy of RMAP Resolution 2012-13 were emailed out to members for their review. Mr. Diipla indicated that RMAP is the designated federally required MPO for the Rockford Metropolitan Area. This Memorandum of Understanding is made between the Rockford Metropolitan Agency for Planning (RMAP), the Rockford Mass Transit District (RMTD), and the Rock River Training Corporation (RRTC) and outlines the planning coordination and responsibilities between these agencies.

Mr. Diipla stated that RMAP Resolution 2012-13 will need a recommendation from the Mobility Subcommittee to the Technical Committee for recommendation of approval to the Policy Committee. Mr. Diipla stated that approved MOU will be provided to each agencies next board meeting (RMTD/December 14, 2012 and RRTC/December 17, 2012).

Chairman Haight entertains a motion to approve the recommendation of Resolution 2012-13. The first motion was made by Mr. Strandin, WIB; second motion was made by Mr. Slattengren, Boone County Council on Aging. Motion carries.

## **6. DISCUSSION:**

### **RMTD ROUTE STUDY**

Chairman Haight asked if Ms. Brown could provide a status report on the RMTD Route Study.

Ms. Brown stated that they are still working out some of the routes and the suggested changes but is moving forward.

## **7. COMMUNICATIONS:**

### **TITLE 6**

Mr. Diipla indicated that RMAP will be looking at the Title 6 Environmental Justice document. Mr. Diipla indicated that previously Title 6 was two separate documents for RMTD and RMAP. Through clarification through FTS it has been confirmed that it will only be one Title 6 document for both agencies. RMAP is currently pulling a lot of the census data and working through them. Within the next few months Mobility members will be contacted for their input.

### **RMTD BOONE COUNTY ROUTE**

Ms. Brown indicated that another Photo ID workshop was held on October 22, 2012 at the RMTD East Side Transfer Center. Ms. Brown indicated that the numbers are rising and RMTD is actively promoting the route. Ms. Maggio stated that RAMP is encouraging their clients to use the Boone County Route.

### **COMMUNTER CONNECTION**

Mr. Williams stated that the website is up and running for the rideshare program. Interested participants can visit [www.thecommuterconnection.org](http://www.thecommuterconnection.org) (or net/com). Mr. Williams asked members to visit the site and provide input. Mr. Williams will notify members of the future press release once available.

## **8. PROGRESS REPORTS:**

### **8.01 MAP-21**

Mr. Diipla provided a status report for the federal highways HSTP programs. STP Implementation Guidance document was provided to members for their review. Mr. Diipla stated that RMAP staff attended the IDOT Fall Planning Conference where an update on STP was provided by IDOT/DIPIT.

**9. ADJOURNMENT:** Chairman Haight entertained a motion to adjourn the November 13, 2012 meeting. Motion by Ms. Lisa Brown, RMTD and second motion by Mr. Mike Williams, Rock River Training, meeting adjourned at 10:27 a.m.