



Rockford Metropolitan Agency For Planning

**RMAP Mobility Subcommittee
Meeting Minutes
Tuesday, May 10, 2016
RMTD East Side Transfer Center**

ATTENDEES: Chairman Steve Haight; Lisa Brown, Dennis Hendricks - RMTD; Michael Dunn Jr., Michael Hren, Terrance Hall - RMAP; Justyn Miller – Boone County; Mayor Chamberlain – City of Belvidere; Janna Bailey – Wesley Willows;

OTHERS PRESENT: None.

1. **CALL TO ORDER:** Chairman Haight called the meeting to order at 10:03 a.m.
2. **INTRODUCTIONS:** Attendees introduced themselves.
5. **APPROVAL OF AGENDA:** Chairman Haight entertains a motion to approve the agenda. First Motion moved by Lisa Brown; seconded by Mayor Chamberlain. Motion carried.
4. **PUBLIC COMMENT:** No comments from public were made.
5. **COMMUNICATIONS & PETITIONS:**

M. Hren – Since last meeting, confirmed with IDOT that super medium duty buses are eligible for 5310 funding although we do not have any super medium duty buses in current program of projects.

Mayor Chamberlain – Would super medium duty be more efficient to run on a route like Belvidere as we look to reduce costs where we can.

Group Discussion – There would be some operational efficiencies associated with running super medium duty buses but not much overall savings when you factor in labor costs and life cycle of busses.

6. **APPROVAL OF THE 04/12/16 MOBILITY SUBCOMMITTEE MEETING MINUTES:**
Correction – In 5310 Discussion, comment about multi-year program of projects should be attributed to Lisa Brown not “Paula Brown”

Chairman Haight entertained a motion to approve the May 10, 2016 minutes pending correction. First Motion moved by Lisa Brown; seconded by Mayor Chamberlain representative. Motion carried.

7. FTA 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS W/ DISABILITIES PROGRAM:

M. Hren – Introduced Approved 2016-17 Program of Projects that was agreed on and passed at last meeting.
Reviewed 2016 Project Application Summaries:

- Boone/BCCA Application – Proposes the purchase of 2 vehicles – 1 medium duty vehicle (meets mileage requirement for 5310 funding) and 1 light duty vehicle (meets life cycle criteria and documented as being in unsafe and poor operating conditions); Application is in line with Program of Projects
- RMTD Application – Requesting replacement of 10 medium duty paratransit vehicles (all of which meet mileage requirement for receiving 5310 funding) based on needs; 2 vehicles from this request would be in line with Program of Projects.
- In agreement with 2016 Program of Projects, recommendation is that the committee move forward with submitting 2 vehicles for Boone/BCCA and 2 vehicles for RMTD.

Lisa Brown – Do we need to explicitly request that the remaining 2016 funds be used for surveillance/security system in our proposal?

M. Hren indicated that the language of the program of projects could be worded to include the security equipment and diesel upgrades if the committee desired.

Chairman Haight entertained a motion to approve moving forward with both 5310 Applications with the qualification that surplus 2016 funds will be used for security systems and/or diesel fuel options. First Motion moved by Dennis Hendricks; seconded by Mayor Chamberlain. Motion carried.

8. PROGRESS REPORTS:

M. Hren – Next meeting the committee will begin a more thorough review of the HSTP and assess how the committee would like to see the process move forward.

9. OTHER BUSINESS:

Chairman Haight – Discussion around recent article in Rockford Register Star regarding RMTD service to Belvidere.

Lisa Brown – No new updates since article came out. Next meeting will be on May 20th

Chairman Haight – One thing that stood out in article was how steady ridership has been.

Lisa Brown – RMTD currently going through Federal Tri-Annual Audit May 24th and 25th.

10. ADJOURNMENT: Chairman Haight entertained a motion to adjourn the May 10, 2016 meeting. Motion Mayor Chamberlain and seconded by Dennis Hendricks, meeting adjourned at 10:20 a.m.