



Rockford Metropolitan Agency For Planning

TECHNICAL COMMITTEE  
MEETING MINUTES  
Thursday, January 19, 2017

**MEMBERS PRESENT:** Dan Long, IDOT District 2; Wayne Vlk, Winnebago County Highway Department; Jeremy Carter, City of Rockford Public Works Department; Dan Jacobson, City of Loves Park Public Works Department; Carrie Houston, Village of Machesney Park; Nathan Bruck, City of Loves Park, Community; Scott Capovilla, City of Rockford Community Development Department; Brent Anderson, City of Belvidere Public Works Department; Zachary Gill, Village of Roscoe; Christopher Baer, Rock River Water Reclamation District; Dan Kane, Boone County Conservation District; Tim Bragg, Rockford Park District; Diana Dykstra, Village of Poplar Grove.

Diana Dykstra, Village of Poplar Grove arrived at 10:06 a.m.

**MEMBERS NOT PRESENT:** Chicago/Rockford International Airport; Rockford Mass Transit District; Village of Cherry Valley; Winnebago County Planning and Economic Development; Boone County Highway Department; Village of Winnebago; Forest Preserves of Winnebago County; Winnebago County Soil & Water Conservation District

**OTHERS PRESENT:** Doug DeLille, IDOT Division of Urban Program Planning; Gina DelRose, City of Belvidere Community Development; Tim Savage, Village of Machesney Park

With a quorum present Mr. Diipla called the meeting to order at 10:00 a.m.

**1. APPROVAL OF THE NOVEMBER 17, 2016 RMAP TECHNICAL COMMITTEE MEETING MINUTES:**

Mr. Diipla entertains a motion to approve the November 17, 2016 Technical Committee minutes. First motion made to approve Dan Jacobson, City of Loves Park Public Works and seconded by Carrie Houston, Village of Machesney Park. The Motion carried by unanimous voice vote.

**2. COMMUNICATIONS & PETITIONS:**

No communications, petitions, or public comments presented.

**3. AGENCY REPORTS:**

**3.01 Illinois Department of Transportation, District 2:**

Mr. Long reported that utility work was being completed on the N. Main project.

**3.02 Winnebago County Highway Department:**

Mr. Vlk reported that work on the Weldon Rd culvert replacement north of Cunningham Rd has begun. The County has received HSIP funds for horizontal curb signs, the Phase 1 and Design is being completed. Additional HSIP funds have been received in collaboration with the Village of Machesney Park for signal at Harlem Rd and Victory Ln. Upcoming lane closures including the east bound lane on Riverside Blvd.

**3.03 City of Rockford, Public Works Department:**

Mr. Carter reported that City is continuing work on the Harrison Ave Project. The City is currently trying to pass the Capital Improvement Program through City council. Several neighborhood projects will be out to bid in February.

**3.04 City of Loves Park, Public Works Department:**

Mr. Jacobson reported that the City is wrapping up design on Phase 3 of the Alpine Road Reconstruction from Croyden Ave to Juniper Ln, with an anticipated letting end of February. The Riverside Bridge at Wantz Park will be going out to letting in April, the lane closures on the bridge will occur during construction.

**3.05 Village of Machesney Park:**

Ms. Houston reported that the Village will be voting on a text amendment for the traffic signal at Victory and Bauer, which citizens had requested.

**3.06 Chicago/Rockford International Airport:**

Not Present.

**3.07 Rockford Mass Transit District:**

Not Present.

**3.08 City of Loves Park, Community Development Department:**

Mr. Bruck reported that the City as in the process of updating their Comprehensive Plan with the expected completion date to occur in mid- to late February.

**3.09 Village of Cherry Valley:**

Not Present.

**3.10 City of Rockford, Community Development Department:**

Mr. Capovilla reported that the City awarded the Madison Street Corridor Study to Farr Associates. A two-day charrette for stakeholders for the Madison Street Corridor study will occur in March with a presentation at the end of the second day for public. The final revisions and presentation for that project will occur in late April.

**3.11 Winnebago County Planning and Economic Development Department:**

Not Present.

**3.12 Not Assigned**

**3.13 Boone County Highway Department:**

Not Present.

**3.14 City of Belvidere, Public Works Department:**

Mr. Anderson reported that large automobile-related manufacturing companies are moving into the industrial parks in the southern portion of Belvidere.

**3.15 Village of Roscoe:**

Mr. Gill reported that construction on the new Casey's gas station at Bridge St is complete. The village is planning the reconstruction of the South Frontage Rd at Swanson Rd and McDonald.

**3.16 Village of Winnebago:**

Not Present.

**3.17 Rock River Water Reclamation District:**

Mr. Baer reported that the Spring Creek project is wrapping up on the punch list, while major activity will occur in later in spring. The District is working on staging activity for the Fuller Creek project. Weldon Rd closure will occur in the first part of March for tunneling operations. Various point repairs in will occur in spring.

**3.18 Forest Preserves of Winnebago County**

Not Present.

**3.19 Boone County Conservation District:**

No Report.

**3.20 Rockford Park District:**

Mr. Bragg reported that District is in the early stages of RFP for Jefferson Street underpass for engineering services.

**3.21 Winnebago County Soil & Water Conservation District:**

Not Present.

**3.22 Village of Poplar Grove:**

Ms. Dykstra reported that the Village is working on an economic development plan for nine light industrial lots. The Village is also working with RMAP on small site planning services. Additionally, the Village has seen an increase in building and development.

**3.23 Illinois Environmental Protection Agency:**

Not Present.

**3.24 Illinois Tollway:**

Not Present.

**3.25 IDOT, Division of Public Transportation:**

Not Present.

**3.26 IDOT, Division of Urban Program Planning:**

Mr. DeLille reported the IDOT is currently working on an update of the State Freight plan. District 2 is currently in the process of working with a consultant to set up travel demand modeling. He also reported that there will be a training on the state and federal requirement for Phase I Engineering in Kankakee.

**3.27 Ogle County Highway Department:**

Not Present.

**3.28 Boone County Council of Aging:**

Not Present.

**3.29 State Line Area Transportation Study:**

Not Present.

**3.30 Federal Highway Administration, Illinois Division:**

Not Present.

**3.31 Economic Development District of Northern Illinois (EDDNI):**

No Report.

**3.32 Growth Dimensions:**

Not Present.

**3.33 Stateline Mass Transit District:**

Not Present.

**3.34 Rockford Metropolitan Agency for Planning:**

Mr. Diipla reported that RMAP has recently hired a land-use planner, Ben Rohr. He will be working with partner agencies on comprehensive planning and site planning. He also reported that the last two final ruling on performance measures related to CMAQ and Freight have been released. RMAP will need to factor these rulings into plan updates and will be attending two Webinars over the next few weeks for the final rulings. Additionally, the final ruling on MPO coordination which discusses the definition of an MPO boundary vs MPA boundary has been released. RMAP staff is still unsure on how the ruling may or may not impact RMAP and SLATS. The regulations, per the Federal Register, are to be implemented in 2022. FHWA has released a guidebook on how performance measures can be included in Transportation Alternatives and Transportation Tool – overview of the documents and connection of the documents. IDOT has released the Federal Funding Allotments for STR, STU, and STU-Br on December 22<sup>nd</sup>, 2016 – RMAP has been programmed approximately \$2.8 million. RMAP is also currently working on updating the TIP Amendment process to streamline tracking needed data. The updated process will also include information on how RMAP staff will process TIP modification and amendments.

**4. RMAP FY 2017-2020 TIP AMENDMENT – RMAP RESOLUTION 2017-01:**

Ms. Ma reported that RMAP has received amendments/additions to the FY 2017-2020 TIP from the following four agencies: City of Belvidere, Rockford Park District, Winnebago County Highway Department, and the Village of Machesney Park. The City of Belvidere project is a modification to a previous project listed in the adopted plan while the additional projects have been received from Rockford Park District, Winnebago County Highway Department, and the Village of Machesney Park. Mr. Diipla asked for a recommendation from the RMAP Technical Committee. He entertained a motion to approve. First motion made by Wayne Vlk, Winnebago County Highway Department and seconded by Scott Capovilla, City of Rockford Community Development Department. The motion carried by unanimous voice vote.

**5. RMAP REGIONAL BICYCLE & PEDESTRIAN PLAN:**

Ms. Turner updated the Technical Committee on the status of the Regional Bicycle & Pedestrian Plan including a brief update on the Suitability Index and the progress made by the Bicycle and Pedestrian Advisory Committee (BPAC). She presented the Technical Committee a list of the goals and objectives of the Bicycle & Pedestrian Plan, formulated by the BPAC, as well as the ActiveTrans Priority Tool. A survey is being created to include public and stakeholder comment on the factors that will be going into the prioritization process for key corridors in the Bicycle & Pedestrian Plan. Additional stakeholder and public meetings will be taking place in February. The tentative timeline for the draft document completion is Spring to early Summer 2017.

**6. RMAP COORDINATED PUBLIC TRANSIT – HUMAN SERVICES TRANSPORTATION PLAN (HSTP):**

Mr. Hren updated the Committee on Human Services Transportation Plan update. The HSTP User Survey was available to the public and transit agencies. RMAP received a total of 106 responses to the survey. The data from the will be provided to the Mobility Subcommittee with recommendations on projects/actions to address gaps or needs. Mr. Hren presented on the demographics of the sample survey users and certain questions from the survey, such as what type of services they have used or why they do not use public transportation.

**7. PROGRESS REPORTS:**

No progress reports presented.

**8. OTHER BUSINESS:**

Mr. Jacobson reported that the Illinois Mayors League has created a model zoning code in regard to telecommunications towers/utilities. Suggested having a regional conversation on the standards/codes to have a unified vision on public ROW in regards to telecommunication utility and cell towers.

**9. ADJOURNMENT:**

Mr. Diipla entertains a motion to adjourn. Motioned by Scott Capovilla, City of Rockford Community Development Department, and seconded by Brent Anderson, City of Belvidere Public Works Department. Meeting adjourned at 11:02 a.m. with a unanimous voice vote.